

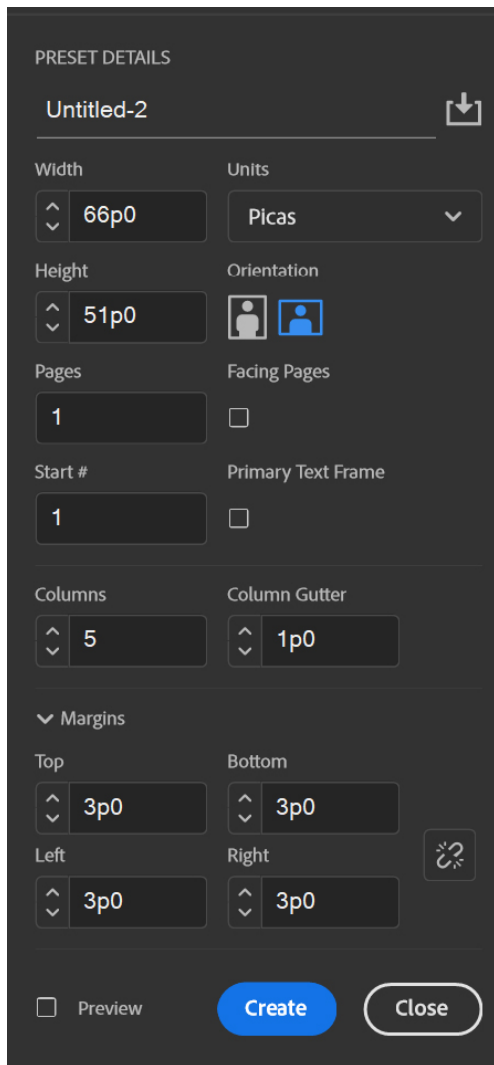
COMD1127 Type and Media

Project 1: Type Book

Creating an InDesign Document/ General Measurements

We will be creating a multi-page book related to typography.

Please refer to this handout for size, margins, and column information.



FILE>NEW>DOCUMENT

Width: 66 picas x Height: 51 picas (11" x 8.5")

You can use Picas or Inches

Orientation: landscape

Pages 16

DO NOT select FACING PAGES

DO NOT select PRIMARY TEXT FRAME

Columns: 5 and column gutter 1p (.167")

Margins: 3p (.5")

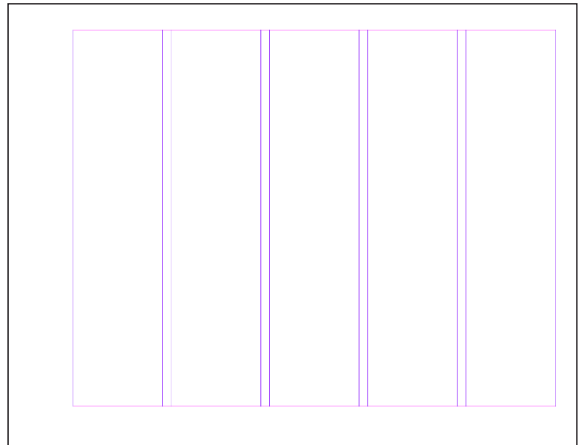
Click CREATE

You should now have a document that looks like >

GO to VIEW > Show Rulers (Command R)

If you need to change MEASUREMENTS:

Go to the INDESIGN Menu on the top left and select PREFERENCES > UNITS & INCREMENTS, then change picas to inches



Adding Guides

Go to WINDOWS> PAGES

Double click on A- PARENT so that it becomes blue

From your horizontal ruler click and drag down a guide to 4.125"
Then drag another guide 0.125" below the first one

